

**Pasco Hernando Workforce Board
Nominating Committee Minutes
January 28, 2010**

Members Present: Linda Campo, Tamara DiSi and Bill Woodard.

Members Teleconference: Don Burgher

Members Absent: Ed Blommel and Larry Utt.

Staff: Jerome Salatino

Meeting called to order by Linda Campo, Nominating Chair at 8: 37 am.

Business Meeting-Consent Items

Action/Discussion Items

Approval of Board minutes from November 17, 2009: Linda Campo

Motion to approve the minutes was made by Bill Woodard.

Second by Tamara DiSi.

Motion approved unanimously.

Board Recommendations: Pasco and Hernando counties:

The Committee reviewed the list of recommendations for potential board members.

Jerome stated we need to add at least seven (7) new members according to the draft By-Laws.

(Note: By-Laws will be presented to the Executive Committee on February 12, 2010).

In reviewing the list, Don Burgher thought Michael Herd (owner's wife) from Silverthorn would a better consideration since Dean Judkins is very busy and may not have time to serve.

Next step. Contact the individuals on the list to confirm interest:

Don Burgher agreed to contact Rick Matthews, Barbara Manual, Michael Herd from Silverthorn, Mike Duncan and J.D. Bowles. J.D. Bowles has completed the Hernando County application and will need to complete the Pasco Hernando Board Application form noted below.

Bill Woodard will contact Kurt Conover and Rob Marlowe. He will also make some contacts with individuals not on the list.

Linda Campo will contact Lisa Hammond, Tom Barb, and Mike Duncan.

Board staff will make the remaining contacts.

Bill Woodard stated that we need a representative(s) from Dade City and Zephyrhills. Bill Woodard

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mentioned that Lex Smith lives in Dade City and SunTrust is located in different counties. His membership could represent Pasco County. These are something we need to consider as we fill memberships in the future.

Information Items/Updates:

Current nominating process:

Jerome stated we need to standardize the nominating process. Our current process has been recommendations by emails followed up by completion of the appropriate county application form.

Revised formal nominating procedure and form:

A Pasco Hernando Workforce Board application form was submitted for review. Each applicant will be required to complete this form prior to completion of the application to the appropriate county commission.

Also, a draft recruiting brochure was presented. The Committee was tasked to review the brochure and make changes. A Welcome Letter was presented to complete the application process. The letter will be sent on behalf of the Chair to introduce the applicants to the county commission.

As individuals express interest, Jerome Salatino and a committee member or representing board member will meet with potential board applicant. At that time the job description and brochure will be presented.

Linda Camp requested a packet be prepared to present this process to the Executive Committee at the next meeting.

Nominating process (potential):

Applicant will complete Pasco Hernando Board Application form.

Establish a meeting with applicant – representing board member and Jerome Salatino.

At the meeting present the board job description and flyer.

Board staff will complete the county application and obtain applicant's signature.

Send application with welcome letter to county commissioners.

Recommendations are presented to the Executive Committee in a packet.

Other:

Jerome stated we would complete the welcome letter on letterhead for the three potential members approved on Tuesday by Hernando County Commissioners for Ed Blommel's signature.

Don Burgher mentioned that he is aware Francine Ward retired from Mid-Community Services. Francine Ward held a position that is mandatory according to the Florida Statutes. Linda Campo recommended Jean Rags to replace the spot. Francine Ward can continue to serve out her term in a private citizen category. Jerome will contact Ed Blommel regarding her membership status.

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Adjournment