



Pasco-Hernando Workforce Board, Inc.

Executive Committee Meeting Minutes

September 8, 2011

Committee Members:

Present: Mark Barry, Dr. Kathy Johnson, Claire Walker, Randy Woodruff

Absent: Mike Duncan, Mike McHugh, Lex Smith

Quorum Present? Yes

Others Present:

PHWB Staff – Jerome Salatino, Dianne Weiss

Guests – Garry Burlingame, Goodwill Suncoast

Proceedings:

Meeting called to order at 9.41 a.m. by Mark Barry, who chaired the meeting in the absence of Lex Smith.

Action Item 1 – Modification to Contracting Policy

Jerome offered some background on the modification to the contracting policy. In compliance with the directive set forth by the Governor where no board may contract with a board member, Workforce Florida sent out a modification to the contracting policy. The details are contained in the packet.

MOTION made by Dr. Kathy Johnson and seconded by Randy Woodruff to approve the Modification to Contracting Policy. Motion carried.

Action Item 2 – FWDA Invoice

Jerome explained that an invoice has been received from the FWDA (Florida Workforce Development Association). The FWDA is made up of the Executive Directors of the workforce boards in Florida. FWDA organizes summits and other training events as well as lobbying events.

Dr. Johnson expressed a concern for the overall budget of the FWDA. Mark Barry inquired if there are any accruals or if there is a balance brought forward. With lack of detail regarding any balance brought forward, expenditures, etc., the Committee suggested that this should be revisited after FWDA had closed their books and a more detailed budget could be made available.

MOTION made by Dr. Kathy Johnson and seconded by Claire Walker to table the FWDA Invoice. Motion carried.



Pasco-Hernando Workforce Board, Inc.

Executive Committee Meeting Minutes

September 8, 2011

Page 2

Action Item 3 – Transfer Employed Worker Training (EWT) to Goodwill

Jerome explained that the transfer of Employed Worker Training program is a direct result of the modifications to the contracting policy as well as other modifications made to the program. The proposal then is to move the funding to Goodwill. This alleviates the issue of contracting directly with a board member for Employed Worker Training and allows the program to run as a customized training program. Further, with Goodwill administering the program, board staff will have the appropriate oversight.

MOTION made by Dr. Kathy Johnson and seconded by Claire Walker to approve the Transfer of Employed Worker Training to Goodwill.

Action Item 4 – Approval of Workforce Services Plan

A draft of the annual plan was presented for review by the Executive Committee so that board staff may move ahead with presenting the plan to the Board of County Commissioners in Hernando and Pasco County. Following that the plan is submitted to the State for their review and acceptance.

MOTION made by Dr. Kathy Johnson and seconded by Randy Woodruff for the Approval of Workforce Services Plan. Motion carried.

With no further business to conduct, and no public comments, Mark adjourned the meeting.