

Pasco Hernando Workforce Board, Inc.
Board Summary Minutes
4440 Grand Boulevard, New Port Richey
February 18, 2010

Board members present: Mark Barry, Ed Blommel, Don Burgher, Linda Campo, Commissioner Michael Cox, Tamara DiSi, David Franklin, William Gerhards, Jr. (new member), John Howell, Emile Laurino, Mike McHugh, Melissa Seixas, Larry Utt, Todd Vega, Claire Walker, and Patty Wisman.

Board members by teleconference: Rob Aguis, Steve Sacone, and Commissioner Jeff Stabins.

Members Absent: Mark Earl, Dr. Kathy Johnson, Lex Smith, Francine Ward, Bill Woodard, and Randy Woodruff.

Guests/Others: Labor Attorney, Al Torrence

Quorum present (2/3 of full board): Yes
Meeting was called to order by Ed Blommel Chair at 3:05 pm.

Business Meeting

Action/Discussion Items

Approval of Board minutes from January 21, 2010.

Motion was made to approve the minutes presented as is by Emile Laurino
Motion second by Commissioner Michael Cox.
Motion approved unanimously.

Approval of Executive Committee motions and minutes from February 12, 2010.

Motion was made to approve the minutes presented as is by Commissioner Michael Cox.
Motion second by Emile Laurino.
Motion approved unanimously.

Nominating Committee, Nominating Committee Information: Linda Campo, Chair
Linda Campo presented three new Board members for approval.

William Gerhards, Jr. representing Organized Labor, Hernando County.
Matthew Peters representing Veteran Services, Hernando County.
Charles Snider, Oak Hill Hospital, representing the private sector, Hernando County.

It was noted that William Gerhards, Jr. and Matthews Peters' positions, Community Based Operations (CBO), are mandatory positions as recorded in the By-Laws and required for compliance.

Motion to approve all three board members was made by Linda Campo.
Motion second by Emile Laurino.
Motion approved unanimously.

Linda Campo reported these approved members will be forwarded to the County Commissioners for approval.

****Note for the record.** These three appointees were approved by the Hernando County Commissioners on January 26, 2010.

Linda Campo also presented a proposed nomination process for new board members. The process will include: Board member job description; a Pasco-Hernando Workforce Board application form which includes the specific industry sector the appointee represents; draft recruiting brochure; and applications forms for both Pasco and Hernando County Commissioners.

Motion to approve the nomination process and supporting forms was made by Linda Campo.
Motion second by Don Burgher.
Motion approved unanimously.

By-Laws and Articles of incorporation: Presented by Mark Barry on behalf of Dr. Kathy Johnson, Chairperson, By-Laws Committee.

Changes to By-Laws: Mark Barry outlined the changes to the By-Laws as follows:

- Name change to Pasco-Hernando Workforce Board, Inc.
- Increased board membership from 31 to at least a minimum of 33 members with 51% from private sector.
- County requirement removed to allow for flexibility and appointment of best candidate.
- Term change from a two year to a three consecutive, four year terms with a year break-in-service. All current board members will start with new terms as of today (2/18/10).
- Added language to allow for an individual to continue serving on the board as a private citizen for the remainder of a term when there is change in employment status.
- Added called meetings with a minimum of five (5) members and two (2) day notice.
- Clarification of annual meeting for slate of new officers at the end of fiscal year.
- Includes the Officers and Committees which reflects our current practice.

Motion to approve the By-Laws as submitted was made by Commissioner Michael Cox.
Motion second by Linda Campo.

Discussion: John Howell asked for clarification “on continue serving if employment ends”. Labor Attorney Al Torrence advised that if the position held is a mandatory CBO position,

that individual could continue to serve as a private citizen but the Board would need to replace the CBO member in accordance with State Statues.

After clarification, the motion was approved unanimously.

Articles of Incorporation

Mark Barry stated the Articles presented are in compliance with Federal and State requirements and not in conflict, as previous, with By-Laws presented and approved. Otherwise, the only change was the organization name.

Motion to approve the Articles of Incorporation as submitted was made by Commissioner Michael Cox.

Motion was second by Larry Utt.

Motion approved unanimously.

Contracts and Leases, Approval: Jerome Salatino

EWT Contract – Jerome presented two EWT contracts from Alumi-Guard, which requires 2/3 approval of the full board. Two contracts presented, were in the amount of \$995 and \$746.50.

Motion to approve both EWT contracts from Alumi-Guard was made by Commissioner Michael Cox.

Motion was second by Don Burgher.

Motion approved unanimously.

Noted for the record: Bill Woodard was not present at the meeting or on the phone.

Leases – Jerome presented 90 day extension on two current leases to allow time for appropriate market analysis and renegotiation. Since both leases are from companies represented by board members, these extensions requires 2/3 quorum of the full board.

The first 90 day extension was for Voc Rehab.

Motion to approve a 90 day extension on this lease was made by Mark Barry.

Motion was second by Larry Utt.

Motion approved unanimously.

Noted for the record: John Howell declared abstaining from the vote.

Next extension presented was for The ARC Nature Coast.

Motion to approve a 90 day extension on this lease was made by Don Burgher.

Motion was second by Commissioner Michal Cox.

Motion approved unanimously.

Noted for the record: Mark Barry declared abstaining from the vote.

Information Items/Updates

Remaining Standing Committee Updates:

Legislative Affairs: Mark Barry reported that the Legislative Committee will meet on February 23, 2010 at 3:00 pm at the administrative office. Current members include Commissioner Jeff Stabins, Ed Blommel, and Emile Laurino. It is the intent to request John Hagan, PEDC, to serve on this Committee after appointed to the board.

Agenda will include: Membership, target for audience, and primary message, and product development, white paper for distribution through power point, visits and presentations.

Business Competitive Committee: Mike McHugh reported the Committee is reviewing the TOL list to see if there is a need to update this list.

Audit Committee: There is no update at this time. Next meeting is scheduled for March 11, 2010 for 8:30 am at the administrative office.

Other Operational Updates: Jerome Salatino

Jerome presented a video on Summer Youth program which is also available for viewing on our website. Success stories will become a monthly agenda item.

State meeting in Tallahassee: Jerome reported our region has not received an official, formal stamp of approval due to other pending activities addressed at the meeting.

Public Comments

Larry Utt requested to move to quarterly meetings. This will be placed on the agenda for March 11, 2010. Mark Barry noted for the record, there is a long list of things to be completed and it may not be a good time to move to quarterly meetings.

Due to questions regarding upcoming activities and Committees, Jerome stated we could send out a message to board members as to at what topics they would like to see covered at the next couple meetings.

Adjournment

Next Committee Meeting: March 18, 2010 was to be 6038 Gall Boulevard, Zephyrhills. This will be changed to the New Port Richey location since Steve Urquist will be conducting a presentation.