



Pasco-Hernando Workforce Board, Inc.

Audit Finance Committee Summary Minutes January 13, 2011

Audit Finance Committee Members: Randy Woodruff, Committee Chairperson; Mark Barry, Don Burgher; Commissioner Henry Wilson (via teleconference)

Staff: Jerome Salatino and Dianne Weiss

Guest: Jennifer Forester, James Moore & Co., Certified Public Accountants

Business Meeting

Meeting was called to order at 8.31 a.m. by Randy Woodruff, Committee Chairperson.

Action/Discussion Items:

- Approval of Audit and Finance Minutes

A motion to approve the minutes of November 15, 2010 was made by Don Burgher and seconded by Mark Barry. The motion was approved unanimously.

- Presentation of Audit

Dianne Weiss introduced guest Jennifer Forester from James Moore & Co. Jennifer reviewed the Audit of the Pasco-Hernando Workforce Board, including the SAS 114 and 115 letters. Ms. Moore summarized the Audit by stating that there were no material weaknesses or deficiencies found, and that Ms. Weiss and her team did a great job. Randy Woodruff thanked Ms. Moore and the firm for their work and for reviewing the Audit with the Committee, and he thanked Ms. Weiss and her team for their work on the Audit.

Lex Smith made a motion to accept the Audit report and Don Burgher seconded the motion. The motion was approved unanimously.

- Financial Report Summary, YTD as of November 30, 2010

Ms. Weiss reviewed the Financial Report Summary, YTD as of November 30, 2010 presented as an informational item to the Committee.

Mr. Woodruff inquired if there was any other business to discuss for the good of the group. Being none, he then asked for any public comments. There being no further business, the meeting adjourned at 9.22 a.m.

Next Committee Meeting: March 10, 2011, 8.30 a.m.

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